TEXAS DEPARTMENT OF CRIMINAL JUSTICE Notification of Nepotism Violation

		Related Employees		
Supervisor	Month/Day			
	Name: Please Print: Last	First		Birth:
	Please Print: Last Job Title:	First	MI	(mm/dd)
	Job Title:		Unit/Dept: Month/Day	
Subordinate Employee	Name:		of Birth:	
	Please Print: Last	First	MI	(mm/dd)
	Job Title:		Un	nit/Dept:
	ndividual is a relative to the warden,			
	at is: (1) within the secured area of the number that the warden's administrative or technique.			
r other position in the work assignment rovisions of PD- y: (1) requesting		hnical chain of supervision an violation of PD-26, "Nepotis calendar days from the date yuntary demotion, shift change.	d located outside the se m." A job change is ne ou receive this notifica , or reassignment; (2) a	ccured area of the unit. ccessary to comply with tion to resolve this com
The work assignment of the work assignment of PD-19; (1) requesting promotion; or (3) of you and your ransferring or addretermine which is	n the warden's administrative or technents for you and your relative are in 26. You and your relative have 90 and receiving a lateral transfer, volume	hnical chain of supervision and violation of PD-26, "Nepotiss calendar days from the date yountary demotion, shift change asolve the violation, such as votat within 90 calendar days, the ur relative. If an involuntary other solution is acceptable, the	d located outside the security. A job change is necessive this notificate, or reassignment; (2) application. The TDCJ will resolve the transfer is necessary, the individual with the least	eccessary to comply with tion to resolve this com- pplying for and receiving the matter by involuntation to the the matter by involuntation the needs of the TDCJ east seniority, calculated
The work assignment of the work assignment of PD-19; (1) requesting promotion; or (3) of you and your ransferring or addetermine which in the potal months of TI	nents for you and your relative are in 26. You and your relative have 90 and receiving a lateral transfer, volutaking other appropriate action to receiving a lateral transfer, which is taking other appropriate action to receive do not resolve this conflict ministratively separating you or you ndividual will be transferred. If no	hnical chain of supervision and violation of PD-26, "Nepotiss calendar days from the date yountary demotion, shift change asolve the violation, such as vote within 90 calendar days, the ur relative. If an involuntary other solution is acceptable, the termine which individual will	d located outside the second of the second outside the second outside the second outside the second outside this notification, or reassignment; (2) application of the thick of the individual with the least outside the second outside the seco	ecured area of the unit. Eccessary to comply with tion to resolve this compplying for and receiving the matter by involuntate needs of the TDCJ east seniority, calculated parated from employme
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Note to Employee: With few exceptions, you are entitled upon request: (1) to be informed about the information the TDCJ collects about you; and (2) under Texas Government Code §§ 552.021 and 552.023, to receive and review the collected information. Under Texas Government Code § 559.004, you are also entitled to request, in accordance with TDCJ procedures, that incorrect information the TDCJ has collected about you be corrected.

Signature and Date (mm/dd/yyyy)

Printed Name